



**PowerPath**<sup>®</sup>  
to Education and Employment

## Re-Certification Requirements

Name  
Complete Address  
E-mail / Phone #

**To renew** your Basic **PowerPath Certification** please submit the following:

The process for renewing certification has been revised. To renew your certification you will need to:

1. Submit two complete basic case studies. Forms for submitting the case study will be available at the *PowerPath* website on the Basic Certification Requirements Form. Please review the form carefully, as case study details evolve over time. Case studies will not be accepted without this form being attached and completed.
2. Submit a List of Participants in System report that can be generated from your *PowerPath* software. The list must indicate that over a 24 month period that you have screened at least 15 individuals.
3. Submit a Service Summary report for the 12 month period prior to your submitting your recertification materials. This report will reflect how you are using *PowerPath* in your program.
4. Attend one *PowerPath* Update session within the 24 months of the date on your certificate. Update sessions will be listed on our website.

### Help us by letting us learn with you.....

*How is your program implementing **PowerPath**?*

*What has been the most difficult aspects of the **PowerPath Process** to implement in your program?*

*What could be done to make these easier?*

*How have your participants responded to the:*

**Personal Profile**  
**Basic Screenings**  
**The Individual Report, Strategy Sheet, and SMARTER Plan**  
**The Partnership Contract**

*What have you added to the **PowerPath Process** to make it better?*

*How are you using Share the Power?*

*How is the **Service Summary** being used in your program?*

Send this completed form with your **Case Studies and completed Certification Form, List of Participants and Service Summary** to:

**PowerPath Certification**  
The TLP Group • PO Box 21510 • Columbus, OH 43221

*Any Questions -- Call the PowerLine > 800.641.3632 • PowerPath@aol.com • www.PowerPath.com  
Please allow 6-12 weeks for processing.*